

BOTH THE BRIDE'S AND GROOM'S PARENTS AS HOSTS

Every DAY TIME invitation needs to specify:

- * *The host*
- * *The 'invitation'*
- * *The couple*
- * *The details: the venue(s), the date, the time*
- * *Reception details*

Optional:

- * *RSVP details*

EXAMPLE:

| | | |
|-------------------|---|---|
| Hosts | → | Mr. and Mrs. P. Smith together with Mr. and Mrs. F. Cooper |
| Invitation | → | request the pleasure of your company at marriage of |
| Couple | → | Kathryn Jane Smith to Mr. James David Cooper |
| Details | → | at Saint Mary's Church, Hathersage on Saturday 25th June 2005 at 1.00pm |
| Reception details | → | and afterwards for the Wedding Breakfast and evening reception at Brookfield Manor, Hathersage. |
| R S V P | → | RSVP by 1st May |

EXAMPLES OF THE WORDING YOU MAY USE TO ADDRESS THE 'HOST':

- 'Peter and Jane Smith together with* Frank and Amy Cooper'
- 'Mr. and Mrs. Peter Smith together with* Mr. and Mrs. Frank Cooper'
- 'Mr. and Mrs. P. Smith together with* Mr. and Mrs. F. Cooper'
- **the word 'and' can replace the phrase 'together with'*

Divorced parents:

- 'Peter Smith and Jane Edwards together with*....(as above)'
- 'Mr. Peter Smith and Mrs. Jane Edwards together with*....(as above)'
- 'Mr. P. Smith and Mrs. J. Edwards together with*....(as above)'
- **the word 'and' can replace the phrase 'together with'*

Divorced parents with new partners:

- 'Peter and Sally Smith and Paul and Jane Edwards together with*....(as above)'
- 'Mr. and Mrs. Peter Smith and Mr. and Mrs. Paul Edwards together with*....(as above)'
- 'Mr. and Mrs. P. Smith and Mr. and Mrs. P. Edwards together with*....(as above)'
- **the word 'and' can replace the phrase 'together with'*

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'INVITATION':

Formal invitation to non specific guest:

- 'request the pleasure of your company on the occasion of the marriage of...'
- 'request the pleasure of your company at the wedding* of...'
- 'request the honour of your presence at the marriage of...'

Informal invitation to non specific guest:

- 'have great pleasure in inviting you to the wedding* of...'
- 'have great pleasure in inviting you to celebrate the marriage of...'
- 'are pleased to invite you to the marriage* of...'
- **the word 'wedding' or 'marriage' can be used.*

Formal invitation to named guest:

- 'request the pleasure of the company of..... on the occasion of the marriage of...'
- 'request the pleasure of the company of..... at the wedding* of...'
- 'request the honour of the presence of..... at the marriage of...'

Informal invitation to named guest:

- 'have great pleasure in inviting..... to the wedding* of...'
- 'have great pleasure in inviting..... to celebrate the marriage of...'
- 'are pleased to invite..... to the marriage* of...'
- **the word 'wedding' or 'marriage' can be used.*

WAYS IN WHICH TO ADDRESS YOUR GUESTS

(usually male guest followed by the female)

Married

'Peter and Jane' 'Peter and Jane Jones' 'Mr. and Mrs. P. Jones'

Un married

'Joe and Jill' 'Joe Bloggs and Jill Smith' 'Mr. J. Bloggs and Miss J. Smith'

Including children, the above followed by:

'...together with Edward and Victoria' '...together with their children'

'...and Edward and Victoria' '...and children'

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'COUPLE'

Traditionally the Bride's name followed by the Groom's name

'Kathryn Jane Smith and James David Cooper' 'Kathryn Smith and James Cooper'

'Miss Kathryn Jane Smith and Mr. James David Cooper' 'Miss. Kathryn smith and Mr. James Cooper'

'Kathryn and James'

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'DETAILS'

VENUE, DATE THEN TIME:

'at Brookfield Manor, Hathersage on Saturday the twenty fifth of June two thousand and five at one o'clock.'

'at Brookfield Manor, Hathersage on Saturday 25th June 2005 at 1.00pm'

EXAMPLES OF WORDING YOU MAY USE FOR 'RECEPTION DETAILS'

Same venue for the ceremony and reception:

'The Wedding Breakfast and reception follow the ceremony.'

'The Wedding Breakfast will be held after the ceremony followed by the evening reception*.'

'and afterwards for the Wedding Breakfast and evening reception*.'

'the reception will be held afterwards in....'

**the word 'celebration' or 'reception' can be used.*

Different venue:

'The Wedding Breakfast and reception follow the ceremony at....'

'The Wedding Breakfast will be held after the ceremony followed by the evening reception* at....'

'The reception will be held afterwards at....'

'and afterwards at.....for the Wedding Breakfast and evening reception*.'

'and afterwards at....'

**the word 'celebration' or 'reception' can be used.*

EXAMPLES OF WORDING YOU MAY USE FOR 'RSVP' DETAILS

'RSVP' 'RSVP by.....'

'Kindly respond by.....' 'RSVP (then address)'

BOTH THE BRIDE'S AND GROOM'S PARENTS AS HOSTS

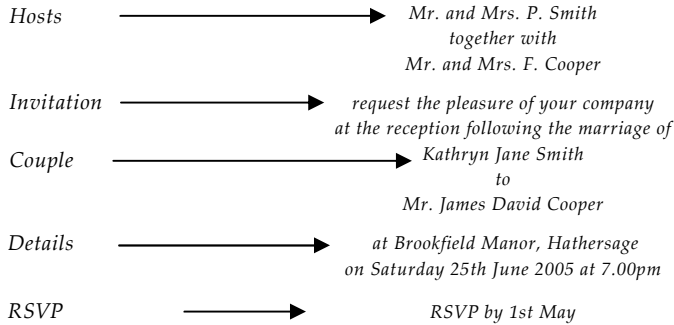
Every EVENING invitation needs to specify:

- * *The host*
- * *The 'invitation'*
- * *The couple*
- * *The details: the venue(s), the date, the time*
- * *Reception details*

Optional:

- * *RSVP details*

EXAMPLE:



EXAMPLES OF THE WORDING YOU MAY USE TO ADDRESS THE 'HOST':

- 'Peter and Jane Smith together with* Frank and Amy Cooper'
- 'Mr. and Mrs. Peter Smith together with* Mr. and Mrs. Frank Cooper'
- 'Mr. and Mrs. P. Smith together with* Mr. and Mrs. F. Cooper'
- **the word 'and' can replace the phrase 'together with'*

Divorced parents:

- 'Peter Smith and Jane Edwards together with*....(as above)'
- 'Mr. Peter Smith and Mrs. Jane Edwards together with*....(as above)'
- 'Mr. P. Smith and Mrs. J. Edwards together with*....(as above)'
- **the word 'and' can replace the phrase 'together with'*

Divorced parents with new partners:

- 'Peter and Sally Smith and Paul and Jane Edwards together with*....(as above)'
- 'Mr. and Mrs. Peter Smith and Mr. and Mrs. Paul Edwards together with*....(as above)'
- 'Mr. and Mrs. P. Smith and Mr. and Mrs. P. Edwards together with*....(as above)'
- **the word 'and' can replace the phrase 'together with'*

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'INVITATION':

Formal invitation to non specific guest:

- 'request the pleasure of your company at the reception* following the occasion of the marriage of...'
- 'request the pleasure of your company at the evening celebration** following the wedding* of...'
- 'request the honour of your presence at the evening reception** following the marriage of...'

Informal invitation to non specific guest:

- 'have great pleasure in inviting you to the reception** following the wedding* of...'
- 'have great pleasure in inviting you to celebrate the marriage of.... at the evening reception'
- 'are pleased to invite you to the reception following the wedding* of...'

Formal invitation to named guest:

- 'request the pleasure of the company of..... at the evening reception** following the occasion of the marriage of..'
- 'request the pleasure of the company of..... at the evening celebration** following the wedding* of...'
- 'request the honour of the presence of..... at the evening reception** following the marriage of...'

Informal invitation to named guest:

- 'have great pleasure in inviting..... to the evening celebration** following the wedding* of...'
- 'are pleased to invite..... to the evening celebration** following the marriage of...'
- **the word 'wedding' or 'marriage' can be used.*
- ***the word 'reception' or 'celebration' can be used.*

WAYS IN WHICH TO ADDRESS YOUR GUESTS

(usually male guest followed by the female)

Married

'Peter and Jane' 'Peter and Jane Jones' 'Mr. and Mrs. P. Jones

Un married

'Joe and Jill' 'Joe Bloggs and Jill Smith' 'Mr. J. Bloggs and Miss J. Smith'

Including children, the above followed by:

'...together with Edward and Victoria' '...together with their children'

'...and Edward and Victoria' '...and children'

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'COUPLE'

Traditionally the Bride's name followed by the Groom's name

- 'Kathryn Jane Smith and James David Cooper' 'Kathryn Smith and James Cooper'
- 'Miss Kathryn Jane Smith and Mr. James David Cooper' 'Miss. Kathryn smith and Mr. James Cooper'
- 'Kathryn and James'

EXAMPLES OF THE WORDING YOU MAY USE FOR THE 'DETAILS'

VENUE, DATE THEN TIME:

- 'at Brookfield Manor, Hathersage on Saturday the twenty fifth of June two thousand and five at seven o'clock.'
- 'at Brookfield Manor, Hathersage on Saturday 25th June 2005 at 7.00pm'

EXAMPLES OF WORDING YOU MAY USE FOR 'RSVP' DETAILS

- 'RSVP' 'RSVP by.....'
- 'Kindly respond by.....' 'RSVP (then address)'